

# DECD POLICIES & PROCEDURES - EDUCATION & CARE SERVICES

## NATIONAL REGULATIONS

<http://www.decd.sa.gov.au/childrensservices/pages/policies/NQFpolicies/>

The following links contain the DECD policies and procedures as required under Regulation 168 and are to be used by all preschool services for the purpose of compliance, assessment and rating.

### Summary of site action required to address policies and procedures

Where required complementary site specific procedures which take into account local context and implementation will be developed and available at each site.

These policy implementation tips may assist in implementing policies.

### **Health and Safety Policies and Procedures (National Quality Area 2)**

[Nutrition, food and beverages, dietary requirements](#)

[Sun protection](#)

[Water safety](#)

[Administration of first aid](#)

[Incident, injury, trauma and illness](#)

[Dealing with infectious diseases](#)

[Dealing with medical conditions](#)

[Emergency and evacuation](#)

[Delivery and collection of children](#)

[Excursions](#)

[Child safe environment](#)

### **Related H&S Information**

[Safety in childcare](#)

### **Staffing Arrangements (National Quality Area 4)**

[Code of conduct](#)

[Determining the responsible person present](#)

[Participation of volunteers and students](#)

### **Relationships with Children (National Quality Area 5)**

[Interactions with children](#)

### **Service Management (National Quality Area 7)**

[Enrolment and orientation](#)

[Governance and management of the service, including confidentiality of records](#)

[Acceptance and refusal of authorisations](#)

[Payment of fees](#)

[Dealing with complaints](#)

### **Related Policy Information**

[Australian Children`s Education and Care Quality Association \(ACECQA\) website](#)

[Family Day Care standards and policies](#)

[Out of School Hours Care](#)