



**Family**

**Information**

## CONTENTS

<b>WELCOME</b>	<b>3</b>
<b>GENERAL PROCEDURES</b>	<b>4</b>
School time, School closures	
<b>STUDENT SAFETY</b>	<b>4-6</b>
Emergency home information, leaving school grounds	
Weather Policy, Student absence, lateness, early departure, Newsletter	
Headlice	
<b>MONEY MATTERS</b>	
Books and fees, sending money to school	
Family allowance supplement, School Card system	
Abstudy	<b>7</b>
<b>BEGINNING SCHOOL</b>	<b>8</b>
First Day, naming clothing & belongings	
Lunch orders, Junior Primary Policy	
Flexibility within the policy	
<b>CHILDREN'S SAFETY</b>	
Infectious diseases, disease recovery periods	
Medication at school, collection of sick children	<b>9-10</b>
Treatment room procedures, St Johns ambulance	
Dental clinic, CAYHS, road safety	<b>10-11</b>
Collection of children	
<b>PARENT / CAREGIVER INFORMATION</b>	<b>11-12</b>
How you can be involved	
Parent / Teacher communication	
Governing Council, School grounds, smoking, bicycles / scooters / skateboards	
<b>PARENT GRIEVANCE PROCEDURE</b>	<b>13</b>
<b>DRESS CODE</b>	<b>14</b>
<b>CAMPS &amp; EXCURSIONS</b>	<b>15</b>
<b>SCHOOL RESOURCES &amp; SERVICES</b>	<b>15</b>
Resource Centre / Library	
Intervention programs.	
<b>FOCUSED TEACHING / SPECIAL PROGRAMS</b>	<b>16</b>
<b>PRESCHOOL</b>	<b>17</b>
Transition Program	
<b>BEHAVIOUR EDUCATION</b>	<b>18</b>
<b>SCHOOL JARGON</b>	<b>19</b>

# WELCOME TO ELIZABETH NORTH PRIMARY SCHOOL

## OUR VISION AND VALUES

### Together we Think, Create and Achieve

At Elizabeth North Primary School our Learning improvement priorities are Literacy and Numeracy.

Our values .....

### **Equity, Respect, Cooperation, Trust & Achievement.**

This handbook, aims to make your association with Elizabeth North Primary School as informed and rewarding as possible. The information contained should answer most of the questions you have about your school. If you have any other questions, please don't hesitate to contact the school.

We strive to cater for the needs of individual children, so your interest and help is most welcome and very much appreciated. It is our task to support you in helping your child's educational growth, so we:

- Need to know each other well
- Share our experiences
- Work positively together during your child's school life

Therefore, we invite and encourage you to become involved in the school community when you have time, in the activities in which you are interested.

Our budget includes all the expenses of the day-to-day running of the school, so we can manage our budget in such a way that the needs of **our** students are met in the best way possible. Therefore, we encourage you to share in improving learning outcomes for the students in our care. If you would like to join the Governing Council, please let me know. Your involvement would be most appreciated.

Your support of the school's policies is crucial to the successful running of the school and to ensure the best outcomes for your children.

You are welcome to visit at any time, but making an appointment to discuss concerns or suggestions is appreciated.

Graham Wood  
Principal

## GENERAL PROCEDURES

### SCHOOL TIMES

A staff member is on duty from 8.30 am – 8.45 am and after school from 3.00 pm – 3.15 pm. Siren times are:

<b>8.45am</b>	Class time
<b>9.00am</b>	Focused Literacy time starts– no interruptions during this time.
<b>11.00am</b>	Morning Recess
<b>11.20am</b>	Class time
<b>12.50pm</b>	Lunch eating time
<b>1.00pm</b>	Lunch playtime
<b>1.30pm</b>	Class time
<b>3.00pm</b>	Home time
<b>3.15pm</b>	All unauthorized persons must leave school grounds



***Early dismissals - 2.00pm on the last day of each term.***

As students are not to remain on the school grounds unsupervised we ask that for any reason your child/ren need/s to be at school after 3.00pm they attend the Out Of Hours School Care which is available on the school premises; information for this service is available through the Front Office.

### SCHOOL CLOSURES and PUPIL FREE DAYS

4 Pupil Free Days and 1 School Closure Day are allocated per year. Dates are decided yearly, in liaison with the Governing Council. Out of School Hours Care is only available as an option for child care on Pupil Free Days. Pupil Free Days are used by staff for Professional Development.

## STUDENT SAFETY

### EMERGENCY HOME INFORMATION

Occasionally it is necessary for the school to contact parents, re- a child's health, sickness or accident / injury.

It can be most distressing for a child if parents (grandparents, caregivers) cannot be contacted, so a name and address of a relative or friend, preferably who are on the telephone, is more appropriate.

Please keep us informed of -

- changes of address,
- telephone numbers,
- contact person/s
- doctors name and phone number
- medical conditions
- any other relevant circumstances.



## **STUDENT ABSENCE**

It is a Department for Education and Children's Development (DECD) requirement that your child(ren) attends school regularly and a reason is given for all student absences. You must inform either the Front Office in person, by phone or your child's teacher in person or by note in the child's Home Communication book of the reason for your child's absence. If your child has an illness or there is a family reason for being absent over a period of time, please inform the school as soon as possible. It is strongly advised that doctors certificates and specialist appointment cards are provided whenever possible. When a child is absent for three days without a reason, the school will make contact. Ongoing absences must be referred to the DECD Attendance Counsellor. Absences of 5 days or more each term will be followed up. School will contact you for any unexplained absences. A doctors certificate is required after 2 days.

## **STUDENT LATENESS**

All students who arrive late must go straight to their classrooms before 9am and sign in at Student Services after 9am. Parents/caregivers must explain all lateness either by note, telephone call or by providing an explanation directly to the class teacher. Lateness of 5 days or more each term will be followed up. Ongoing lateness must be referred to the D.E.C.D. Attendance Counsellor.

## **STUDENT EARLY DEPARTURE**

Any student requiring to leave school early due to sickness or appointments etc must be signed out through the Student Services Office by a parent / guardian or a person authorised as an emergency contact on the student's information card. This information card is issued for completion in Term 1 each year and must be kept up to date. Please advise us as soon as possible of any changes to a student's information. Once the student/s have been signed out by the parent / guardian you will be issued with an Early Departure slip which can then be presented to the teacher on collection of the student/s from class.



## **SUN SAFETY**

"Sun Safe" approved broad brimmed hats and bucket hats are available from the office as part of our School Dress Code.

Students must also wear tops that cover their shoulders. No singlets are to be worn.

## WEATHER POLICY

### **When the weather is fine:**

No children are to be inside, except those being directly supervised by a teacher. Any child who is unwell and waiting to be collected will be cared for in the Administration block.

### **When the weather is wet or very cold:**

Staff members are on duty inside the building. All children remain inside until the 'go outside' siren rings at which time teachers supervise the yard.



### **Hot weather**

As all classrooms are air-conditioned, students are expected to be at school from 8.45 a.m. to 3.00 p.m. regardless of weather conditions. To protect children from sunburn and potential skin damage, they are required to wear a school approved hat for all outdoor activities, including lunch and recess. Suitable hats cover the face, ears and back of the neck, therefore baseball caps or visors do not provide adequate protection. Appropriate, protective hats can be purchased from the school. Children who do not have an appropriate hat or may be wearing inappropriate clothing (eg strap dresses, tank tops and a baseball cap) which leaves the neck and shoulders unprotected will be directed to sit in the designated area in the shade. We have purchased large pump packs of sun screen for each classroom for use by students, but you are encouraged to provide your child with his/her own supply. If the temperature is above 35 degrees the children usually stay inside and are supervised as in the wet weather policy.

## NEWSLETTER

These are sent home fortnightly. Every family is given one, through the oldest child and spare copies are kept in the pamphlet area outside the Front Office, but if you don't receive a copy please contact us.

Newsletters contain all kinds of useful information.



## HEAD LICE

Elizabeth North has a policy that attempts to keep our school free of head lice. To maintain this, children are not allowed to attend school with LICE in their hair. We suggest parents do weekly checks and contact the school if any are found. Treatment shampoo is available at cost price (there is no charge on shampoo for School card holders) from the Front Office. After treatment the 'dead eggs' should be combed out with a fine tooth comb. If there is an ongoing headlice concern the school may request a certificate from your doctor.

## **MONEY MATTERS**



### **BOOKS AND FEES**

The school charges a yearly fee to cover all materials and services. To avoid any sales tax (hence cheaper materials) the goods supplied remain school property.

All fees are due and payable as stated on the payment sheet. This fee covers all stationery used throughout the year. Materials lost through negligence are replaced at parents cost.

Preschool fees are due and payable at the commencement of each term. Fees help to cover the cost of materials / resources and assist towards the purchase of outdoor play equipment.

Please note: Preschool students are not eligible for school card.

### **SENDING MONEY TO SCHOOL**

Children should give all money to their class teacher in the morning. Parents may also pay for school fees etc at the Front Office before school. Money for excursions cannot be accepted directly at the office, as your child's teacher must make a record of receiving this money first. A cash register receipt is always issued. If there is a need for you to receive a refund you must provide this receipt.

Preschool fees and excursion money are paid directly to Preschool staff.

### **FAMILY ALLOWANCE SUPPLEMENT**

If you are a low wage earner, part time worker, self employed (out of work but not receiving unemployment benefits) you may be eligible for an allowance. Check with your local Centre Link Office.

### **SCHOOL CARD SYSTEM**

The School Card System provides assistance towards the cost of school books and other educational expenses to children of parents on low incomes or in special circumstances.

As eligibility criteria tends to change from year to year, you should inquire at the Front Office for how to apply. If you have any queries do not hesitate to contact the Front Office staff.

**(Please note: Parents need to apply every year).**

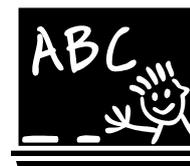
### **ABSTUDY**

This support payment is provided as an annual grant to the school and is spent according to ASSPA guidelines to assist in the education of children with Aboriginal backgrounds.

## BEGINNING SCHOOL

When you enrol your child, you should be provided with the following:

- \* School fees/Application for School Card scheme
- \* Parent Information Booklet
- \* Emergency contact form
- \* Uniform Price List
- \* Anti Bullying Policy
- \* Parent Complaint Procedure
- \* Canteen, Price List
- \* Behaviour Education Policy



### NAMING CLOTHING – BELONGINGS

Please name all your child's clothing and belongings. Some young children are unable to recognise their belongings and become upset when they are lost. Lost property is stored at end of Admin corridor. At the end of each term all unclaimed clothing is taken to a charity shop.

### LUNCH ORDERS

Please see Canteen Price List. Additional copies are available from the Front Office. If you are sending your child to school with spending money, check with your child's teacher regarding this procedure. When ordering from the Canteen you may like to talk with your child about the importance of a balanced diet.



### JUNIOR PRIMARY POLICY

Although children may begin school at the next school intake after their fifth birthday, they are not legally required to do so until six years of age. It is DECD Policy that children enrolling in Government Schools have between 10 and 14 terms in the Junior Primary classes, that is Reception, Year 1 and Year 2. (it should be noted that a 'term' refers to a whole term, and not part thereof.)

Depending on the date of admission, the progress of children will follow these patterns;

Commencing            No. of terms in Junior Primary

Term 1	12
Term 2	11
Term 3	14
Term 4	13

For example if your child begins school in second term they will have three terms as a Reception and four terms in Year 1 and the same again in Year 2.

If your child starts in Term 3 they will have 6 terms of Reception

At the time of enrolment the School Principal / Deputy Principal will discuss with parents this policy and the frequency of admission times in the school



## CHILDREN'S SAFETY



**Children must not attend school when ill, as this does not help recovery and can spread infection.**

### **INFECTIOUS DISEASES**

Some diseases or illnesses require that the child be absent from school for a certain period of time in order to protect other school children from infection and to ensure that recovery can take place. Children should convalesce at home for the recommended time, listed below, even though a medical certificate may show earlier recovery. Convalescent days refer to calendar days, not school days. Please inform the school when your child has an infectious disease and provide a doctor's certificate.

### **DISEASE RECOVERY PERIOD**

<b>Chicken Pox:</b>	7 days from the appearance of the spots.
<b>Hepatitis A:</b>	<b>Notifiable.</b> Minimum exclusion: 7 days after treatment begun and a medical certificate of clearance needs to be received.
<b>Measles:</b>	5 days from the appearance of the rash.
<b>Mumps:</b>	10 days from the onset of the symptoms.
<b>Rubella</b>	
<b>(German Measles):</b>	7 days from the appearance of the rash.
<b>Scarlet fever:</b>	Excluded until a medical certificate of recovery is given.
<b>Whooping Cough:</b>	Excluded for 5 days until medical certificate of recovery is produced.
<b>Head Lice or</b>	
<b>Scabies:</b>	Absent until effective treatment carried out.
<b>Ringworm,</b>	
<b>School Sores:</b>	Excluded until effective medical treatment has been carried out.
<b>Conjunctivitis:</b>	Excluded until discharge from eyes ceases.
<b>Fifth disease</b>	
<b>(slap face):</b>	Exclusion not required. Not infectious once the rash appears. Fifth disease is generally a mild illness. However, if a pregnant woman is infected during the first 20 weeks of pregnancy, the infection may be transmitted to the foetus. Doctors advice should be obtained.

**We issue bulletins making families aware of infectious diseases as the need or case arises.**

### **MEDICATION AT SCHOOL**

**Please note that no oral medication will be given to students at school without written consent from parents and clearly written Doctor's instructions.** In most circumstances medication should be administered by parents, but if no practical alternative exists, please discuss this with your child's teacher, Deputy Principal or Principal, so that appropriate arrangements can be made. For the safety of all children any medication found in a child's possession will be retained at school in a safe place. All medication must have original prescription information ie; a chemist labelled container or package. Please see Front Office staff for the correct medication forms that must be signed by your doctor. If dosage changes a new medication form must be completed by your doctor. A Health Care Plan signed by a doctor is required for Medication to be taken at school.

### **COLLECTION OF SICK CHILDREN**

When sick children are collected from the Student Services Office they must be signed out by an adult or caregiver who is named/authorised on their Student Information Card, located at Front Office. Student Services will then provide a paper slip, which you will need to take to

your child's teacher. This will ensure teachers, office staff and parents know the whereabouts of students.



### **FIRST AID PROCEDURES**

If a child is hurt in the playground he / she is seen by the teacher on duty. If necessary the child is sent to the Student Services Office where they are seen by an adult who is trained in First Aid (usually a School Services Officer).

After being given appropriate treatment children with minor injuries are sent back to class. If the injury is serious then parent or caregivers are contacted to come and collect the child. If the parent/caregiver cannot be contacted the child may be transported by ambulance to the hospital.

**PLEASE KEEP US UP TO DATE WITH CHANGES TO CONTACT NUMBERS AND ADDRESSES.**

### **ST JOHN'S AMBULANCE**

Schools are no longer covered for ambulance transport. Paying of ambulance fees now rests with the parents / guardians. If a child is injured at school or during a school activity and the first-aider considers the need of an ambulance, then an ambulance will be called. The account will be the responsibility of the parent/guardian. If the parent/guardian is not a member of the Ambulance Service or does not have health insurance to cover ambulance services then they may fill out a Statutory Declaration through their Principal requesting the Minister of Education to pay the account. It is advisable to have Ambulance cover - as it covers 24 hours a day.



### **ELIZABETH COMMUNITY DENTAL CLINIC**

The clinic provides dental care. Parents are expected to take their children over to the clinic on the corner of Oxenham Road and Playford Blvd. The telephone number for the clinic is: 74854000. This service is available for Health Card and Pension Card Holders.

### **CHILD, AND YOUTH HEALTH (C.A.Y H.)**

The Preschool have regular visits from C.A.Y.H. These visits provide an opportunity for families to access the 4-5 year old health check prior to children starting school. It is a basic health check, vision, hearing, weight, height and balance. The health check offers parents the opportunity to discuss any concerns that they have in relation to their child's growth and children may be referred to the Health Service, if the teacher or parent is concerned in any particular health area. C.A.Y.H. Nurses can be contacted by telephone between 9.00am and 12.00 noon at the number below:

**ELIZABETH REGIONAL OFFICE  
Playford Boulevard  
Elizabeth City Centre  
Phone 8282 2900**



## ROAD SAFETY

There are monitored flashing lights on Woodford Road. This is a 25km zone, which is there to ensure children's safety. Children are expected to use the school crossing if they have to cross Woodford Road. Parents are also asked to use the crossing when with their children. An excellent time to teach children how to use the crossing is when they first start school and you walk with them.



## COLLECTION OF CHILDREN

### PARENTS ARE ADVISED NOT TO USE THE STAFF CAR-PARK TO COLLECT CHILDREN

When collecting children from school by car we **urge** that you;

- \* exercise great care and reduce your speed.
- \* refrain from standing in the 'No Standing Zone' - not even to drop off children.
- \* refrain from double parking.
- \* insist on your children getting out of the car on the footpath side.

It is recommended that children be dropped off and picked up in the appropriate areas on:

- \* Parent Car park (Not Staff Car park)
- \* Woodford Road
- \* Amport Street
- \* Clearbury Street
- \* Knighton Road

**Children are not to walk through the car parks.**

**Parking Inspectors: Please note the Playford Council Parking Inspectors regularly monitor the "no parking" zone and do issue fines.**

## **PARENTS / CAREGIVERS INFORMATION**

### HOW CAN YOU BE INVOLVED ?

This is a great opportunity to find out what is happening in your child's class. Teachers always need help and a parent's help is particularly welcome. No special skills are needed, only a few minutes of your time, when it is convenient. Don't be shy! An inquiry to your child's teacher is all that is needed.

We ask that you help in the classroom anytime, you can help out by listening to reading, making resources, helping with art and cooking. You could also help out by lending a hand in the Library or Canteen.

Training is provided in Week 4 of Terms 1,2 and 3 in line with our Volunteers Policy. All volunteers at ENPS must participate in this training.



## PARENT TEACHER COMMUNICATION

We value open communication at the school and believe an exchange of information is very important. It is most helpful for teachers to know about any problems concerning your child's interests, needs and areas of strengths.



To help develop this communication we have an Open Afternoon in Term 1, a Mid Year and End of Year Reports and Interviews.

## GOVERNING COUNCIL

The council is an important part of the school. Council meets in Week 3 and 8 of each term. Meetings are to be held from 5:30p.m. to approximately to 7:00p.m. on Tuesday evenings. The Governing Council consists of PARENTS elected by PARENTS at the Annual General Meeting. It has the right and responsibility to be involved in all decisions, which affect the children. The role of the School Governing Council is recognised and valued.

## SCHOOL GROUNDS

Children are not to be in the school grounds before 8.30 a.m. or after 3.15 p.m. After being dismissed, children should either go straight home, unless they are in the care of an adult supervising a school activity or going to OSHC.

**(Parents are responsible for their children during these times out of school hours).**



## SMOKING

As with all Government owned buildings our school is a smoke free zone. All parents are asked to respect this policy by not smoking when visiting the school and participating in a school activity.



## BICYCLES

Bicycles should be placed in the school bike racks as soon as children arrive at school. The responsibility of locking it rests with your child and bikes are not to be ridden or used in school grounds during school hours.

## SCOOTERS and SKATEBOARDS

There is a parking area in the shed near the new Gym. Students are requested to place scooters / skateboards in this area before 9a.m. and collected before 3:15p.m.

## DRESS CODE

We believe that the wearing of school uniform:

- Promotes pride in our school
- Enhances our public image
- Reduces peer pressure
- Promotes opportunity for equal participation
- Encourages appropriate clothing for school activities
- Is economically viable
- Encourages responsible behaviour
- Enables easy identification of students that are not enrolled at our school.

## SCHOOL UNIFORM

### TOPS



Governing Council has approved a motion for all students to wear the school approved uniform tops.

The approved tops are sold at Front Office:

Navy Polo shirts size 4-8 \$15.00, size 10-14 \$17.00, Adult M,L \$20.00

Navy Rugby Fleece Size 4-8 \$20.00, Size 10-14 \$22.00, Adult M,L \$25.00

Zip up Fleece Jacket Size 4-8 \$27.00, 10-14 \$30.00, Adult \$33.00

You may wish to buy your own blue Polo top or jumper else where, in this case we have school logos for sale at \$1.10 each at Front Office

Navy blue/ black trousers /shorts /skirts will be encouraged as well as blue jeans, with no logos, that do not restrict movement

### HATS

All students are required to wear a school approved 'Sun –Safe' hat only.

That is an Elizabeth North PS navy blue bucket hat or broad brimmed

hat only. We sell the bucket hat (\$7.70) and broad brimmed hat (\$9.90) at the front office.



## CAMPS AND EXCURSIONS

These are organised at the discretion of the teachers. All camps and excursions fit in with the curriculum and enable children to incorporate social learning.



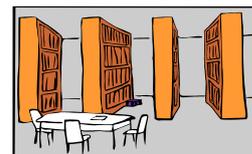
All camps, excursions and performances have notes sent home including consent forms. Parent Participation is appreciated on most excursions, please see class teachers for more information about this. Please keep your receipt from the Front Office for refunds.

### CONSENT FORMS

1. Performances within the school will also require a consent form to be signed by Parents or Caregivers.
2. Consent for student images or work samples , etc are located on the back of Enrolment Forms.

## SCHOOL RESOURCES AND SERVICES

### LEARNING CENTRE/ LIBRARY



Children may borrow for a duration of two weeks.

Children in the Preschool may borrow one book at a time through the Preschool.

Students in Years R-2 may borrow one book.

Primary may borrow two books and Middle Years students may borrow up to four books.

Your child's teacher may ask for a special reader borrowing allowance of up to 5 readers.

Books/readers which are damaged or lost are charged to parents. Please keep your receipt for refunds if a book is found later on the library shelves. The library is open from 8.30am till 3pm and offers activities during lunchtimes.

### Learning Intervention Programs



A range of learning intervention programs have been developed at the school for students with special needs. A range of assessments provide information about the level of need and what programs may best support the student.

A Guidance Assessment may provide more detailed information that could assist the school to support learning further. This assessment may qualify a student for a Negotiated Education Plan.

Aboriginal and Non English Speaking Background students qualify for additional programs. Intervention will focus on Literacy, Numeracy or Well being programs and are available for R – 7 students.

## FOCUSED TEACHING AND SPECIAL PROGRAMMES

The school has specific programmes to assist students learning.

They include;

- Focused Teaching (Literacy) Program
- Intervention Programs – which are specific to Literacy and Numeracy.
- ESL Support
- ACEO Support
- Speech

### **Focused Teaching Program Rec – Year 5**

Focused Teaching is a structure, which provides teachers and students with un-interrupted learning time. Focused Teaching runs every day from 9.00 – 11.00a.m. across the school. During these two hours, teachers and students focus on developing Literacy skills (reading, writing, listening and speaking). You will see students working in small groups during this time. The groups work on a variety of Literacy Activities over the week. The teacher has planned these activities. The teacher ensures these activities are matched to every student's learning needs. The activities also reinforce their learning, consolidate areas and extend their Literacy understandings. We ask people not to interrupt classes during this time so students and teachers can remain on task. We encourage you to see staff before 9.00a.m. each day if needed. We also encourage you to support in classrooms during this time once you have completed the volunteers training.



## PRESCHOOL

### SESSION TIMES

Every eligible child has two full days and one half day each week. Days and times are allocated and remain the same for all of 2012

One group attends from 8:45a.m. to 3:00p.m. Mondays and Tuesdays, as well as from 8:45a.m. to 11:15a.m. on Wednesdays. A second group attends from 12:30p.m. to 3:00p.m. on Wednesdays, as well as from 8:45a.m. to 3:00p.m. Thursdays and Fridays.



- As a preschool we aim to cater for the needs of the preschool child, their parents and the wider community. We believe that children learn best through play.
- Our curriculum is based upon the Early Years Learning Framework.
- We believe that a positive self-concept underpins successful learning and is a crucial aspect of the individual child's development.
- Parental involvement is encouraged and appreciated at all levels.
- Small Instruction Group time occurs in each session with a focus upon specific literacy and numeracy skills.
- Our centre is modified to cope with children who have disabilities.
- We offer speech programs
- We have a Speech program and ESL (English as a second Language ) teachers.
- Our centre encourages the School Dress Code Policy and enforces the No Hat – No Play rule for your child's personal safety.
- Library borrowing and readers are available.

### TRANSITION PROGRAM FOR SCHOOL STARTERS

During the term prior to Reception, all students participate a transition program.

The purpose of this transition program is to enhance your child's successful transition to school. This program facilitates the learning skills required for a smooth start to school and provide a positive experience for your child.

During this time your child will become familiar with

- The literacy block
- The school responsibilities
- The school layout
- The school staff and participate in exciting activities.

## **BEHAVIOUR EDUCATION**

### **‘Together we Think, Create and Achieve’**

At Elizabeth North Primary School we value achievement, cooperation, trust, respect and equity. We promote these through the class and yard activities as well as special programs.

We believe educators and students are expected to behave in socially acceptable ways so that individuals can live and learn in a safe environment. We want to achieve our goals through being persistent, organising ourselves, cooperating with others and being confident. Class teachers will negotiate responsibilities with students at the beginning of each school year based on the ‘We Can Do It’ Education key foundations. Our aim is to provide students with opportunities to experience success, to do their personal best and feel positive about what they have achieved.

Class teachers will also provide you with some information on their classroom behaviour education strategies.

## **‘WE CAN DO IT’ EDUCATION**

As part of the “We Can Do It” cluster of Peachey Road Schools, Elizabeth North Primary School embeds the 5 keys of success in its Curriculum and Behaviour Education. They include these keys of success, which are foundations for lifelong learning:

- |                 |            |
|-----------------|------------|
| ➤ Confidence    | red key    |
| ➤ Organisation  | green key  |
| ➤ Getting along | yellow key |
| ➤ Persistence   | blue key   |
| ➤ Resiliency    | purple key |

## **CHILD PROTECTION CURRICULUM**

This course is undertaken in all classes when teachers are appropriately trained. This allows children to develop skills to protect themselves. There are a range of themes covered through the year.

## SCHOOL JARGON

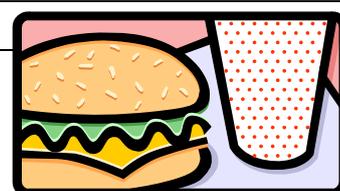
(Words and letters used by teachers)

A.C.E.O	Aboriginal Community Education Officer
A.E.T	Aboriginal Education Teacher
A.E.U.	Australian Education Union
A.G.M.	Annual General Meeting
B.E.	Behaviour Education
C.A.Y.H.S.	Child and Family Health Services
C.A.M.H.S.	Child and Mental Health Services
E.O.	Equal Opportunities
E.S.L.	English as a Second Language
C.Y.F.S.	Child & Youth Family Services
G.O.	Guidance Officer
H.P.I.	Hourly Paid Instructor
L.O.T.E.	Language Other Than English
N.E.P.	Negotiated Education Plan
N.E.S.B.	Non English Speaking Background
N.I.T.	Non Instructional Time
O.H.S.W.	Occupational Health Safety & Welfare
O.S.H.C.	Out Of School Hours Care
P.E.	Physical Education
R.B.L.	Resource Based Learning
P.L.	Professional Learning
S.A.P.S.S.A.	South Australian Primary Schools Sports Association
S.C.	School Card
S.S.O.	School Service Officer
S.S.R.	Silent Sustained Reading
T.R.T.	Temporary Relieving Teacher
Vertical Groups	Combination of year levels
S.L.P.	Site Learning Plan.



## CANTEEN

Our school canteen provides healthy food products for students to Purchase for both recess and lunch. Food sold in the Canteen is in Line with the Right Bite schools health eating guidelines.



## LUNCH ORDERS

A price list for lunch orders is included in this pack and sent home with your child when prices change. Lunch bags are available from the canteen to take home at cost of 50cents for 10. There is a supply of lunch bags, at no cost, available from your child's classroom and in the canteen. These are to be used individually on a daily basis.